



**ESIC MEDICAL COLLEGE, P.G.I.M.S.R.
& MODEL HOSPITAL**

कर्मचारीराज्यबीमानिगम

(श्रमएवंरोजगारमंत्रालय, भारतसरकार)

E.S.I. CORPORATION

(Ministry of Labour & Employment, Govt. of India)

Ashok Pillar Road, K. K. Nagar, Chennai-600 078.

(आई.एस.ओ.9001-2015प्रमाणित/ISO 9001-2015 Certified)

चिन्ता से सुवित्त



कार्यालय/Office : 044- 24748959
फैक्स/Fax : 044- 24742825

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512-W-17-1-C&M-Fire Safety-2018

Date: 11-10-2018

TENDER NOTICE

The Dean, ESIC Hospital, K.K.Nagar, Chennai 78 invites sealed tender from the Authorized Dealers for the work of “Refilling of 71 No’s of fire extinguisher ”at ESIC Hospital, K.K. Nagar, Chennai.

DATE AND TIME FOR SUBMISSION OF TENDER

LAST DATE FOR RECEIPT OF TENDER	DATE AND TIME FOR OPENING OF TENDER
02.11.2018 - 11.00 A.M.	02.11.2018 - 11.30 A.M.

If due date of opening is unscheduled holiday, tender will be opened on the next working day at the same time and place Dean reserves the right to reject any tender or all without assigning any reason(s) thereof. The tender document can be downloaded from our website www.esichennai.org. For any query/clarification, vendor may call/visit ESIC Hospital, C&M Branch (044-24897785), K.K Nagar, Chennai-78 before quoting for the tender.

Sd/-
DEAN



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512-W-17-1-C&M-Fire Safety-2018

Date: 11-10-2018

Tender Notice – 002

From

**THE DEAN
ESIC HOSPITAL,
ASHOK PILLAR ROAD,
K.K. NAGAR,
CHENNAI – 78.**

Sir,

Sub: Invitation to tender for “Refilling of 71 No’s of fire extinguisher at ESIC Hospital, K.K. Nagar, Chennai-78” – Reg.

The Dean, ESIC Hospital, Ashok Pillar Road, K.K.Nagar, Chennai-78, invites tender for “Refilling of 71 No’s of fire extinguisher” at ESIC Hospital, K.K. Nagar, Chennai-78”

Tenderer are requested to submit the requisite information / documents as per the following annexure:-

- Annexure –I (Terms & Conditions)
- Annexure –II (Tender application form)
- Annexure – III (Declaration form)
- Annexure –IV (Bank details of the Company)
- Annexure – V (Price Bid)

TENDER DOCUMENT

S.No	DESCRIPTIONS	DETAILS
1	Mode of Tendering	Single Bid
2	Name of work	“ Refilling of 71 No’s of fire extinguisher”
3	Earnest Money Deposit	Rs.1000/- to be kept along with tender, through Demand Draft in favor of “ESI Fund Account No.1” , payable at Chennai. Bids received without EMD will not be considered and summarily rejected.
4	Performance Security	The Successful bidder shall furnish performance security to the Hospital for an amount of 10% of the contract value in form of Bank Guarantee in favor of “ESI Fund Account No.1” , payable at Chennai. The performance security can be encashed by the Hospital to recover any amount which is payable by the contractor to the Employer on any account for a cause arising out of contract.
5	Documents to be attached	Copy of PAN/TAN/TIN etc.
		Copy of GST registration & valid trade license
		Copy of Documents regarding experience of 03 years in providing similar services/goods.
		Original Tender document signed in all pages along with Application Fee & EMD.
		Pages of bid documents to be numbered.
		Certificate regarding Permanent place of business at Chennai.
		Bank Details.

DEAN

ANNEXURE-I**TERMS & CONDITIONS**

1) The sealed envelope containing the filled tender in the prescribed format should be super scribed as **“Refilling of 71 No’s of fire extinguisher”**, should be addressed to The Dean, ESIC Hospital, K.K.Nagar, Chennai 78 and to be dropped in the Tender Box kept in 1st Floor, opposite to the General Branch Room No.118 Postal delay if any, will not be condoned.

2)The rate is to be quoted for refilling of fire extinguishers including the cost of spares, labor charge, transportation of fire extinguishers (if required), purchase of new fire extinguisher (if required) and to conduct firefighting drill once refilling is completed in hospital campus

3)**Award Criteria:** ESIC will award the Contract to the successful Bidder whose bid would be determined to be substantially responsive, technically complied and determined as the best evaluated bid in terms of lowest rates. The lowest rates (L1) will be evaluated as per the **“Grand Total”** of the Commercial Bid Form in *Annexure-V*. If the L1 vendor refuses/fails to accept the Purchase Order within 20 days, the EMD may be forfeited.

4)EARNEST MONEY DEPOSIT:

- Each tender must be accompanied by EMD of Rs.1000/-- (One thousand only) for all cases by way of Demand Draft to be drawn in favor of the **“ESIC Fund A/c No. 1” payable at Chennai.**
- Earnest money deposit shall not be accepted in any other form except Demand Draft. Tenders not accompanied by EMD shall be rejected. EMD will be returned to the unsuccessful Tenderer after finalization of tender &on demand by making claims in this regard.
- EMD furnished by the successful Tenderer in respect of their tender will be returned to them only after receiving security deposit&on demand by

making a claim in this regard. The Tenderer are advised to send an “**Advanced stamped receipt**” along with the tender, so that the refund of EMD can be made within the stipulated period.

5) SECURITY DEPOSIT:

- The successful bidder shall have to submit a Security Deposit for an amount of 10% of the contract value in the form of **Bank Guarantee** in favor of “**ESI Fund Account No.1**”, payable at Chennai from a Nationalized Bank/Scheduled Commercial Bank which will be retained as security towards contract Performance Guarantee (CPG) and no interest thereon shall be payable.
- Performance Security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the service agency.
- Performance Security will be refunded without any interest, whatsoever, after it duly performs and completes the contract in all respects.
- Performance Security will be forfeited fully or partially if the service agency fails to perform any of the terms and conditions of the contract or unsatisfactory services, besides it may also be black listed.

6) CERTIFICATES:

- The Tenderer should have a valid Trade License, GST Registration, PAN/TAN/TIN & other statutory documents as applicable and produce attested (self) copies of such certificate along with the tender papers, failing which the tender shall be liable to be rejected.
- Latest Income-tax and sales tax clearance certificate in original or true copies duly attested by Gazette officers should be enclosed.

7) The tenders should be typewritten and every correction in the tender should invariably be attested by full signature by the Tenderer with date before

submission of the tenders to the authorities concerned failing which the tender shall liable to be rejected.

8)The price quoted for Supply & Installation of Fire Extinguishers should be only in Indian rupees for per unit and inclusive of all charges& taxes.

9) **VALIDITY OF TENDER:** This is a One-time activity and the rates are to be quoted accordingly.

10) The self-ascertaining Certificate that the quoted rates have not been and are not being quoted to any other organization at a rate lower than being quoted here to be produced along with the tender document.

11) A penalty of 2% of the value of the order will be levied for delayed work /non-execution of work, the difference of cost by procuring anywhere else will be recovered from the approved Tenderer apart from forfeiting of EMD.

12)Bills for the work of the tender item will be settled separately for both goods and services, and only after receipt of the inspection note to the effect that the satisfactory work carried out are conforming to the work order.

13) Successful Tenderer shall not be entitled to any rate revision of price for any reason except that allowed by Govt. of India.

14) One copy of Terms & conditions and schedule of this tender should be signed by the Tenderer at the bottom of each page with the office seal duly affixed and returned along with the tender.

15) The Dean, ESIC Hospital, K.K.Nagar Chennai-78 reserves to himself/herself the right to reject the Tenders or to accept the tenders for the work without assigning any reason for doing so.

16)The Dean, ESIC Hospital ,K.K.Nagar Chennai-78, does not pledge himself/herself to accept the lowest or any tender and reserve the right of accepting the whole or any part of the tender.

17)**ARBITRATION:** In the event of any dispute or difference arising out of the terms and conditions laid down in this tender, the same shall be referred to Arbitrator appointed by the competent authority. The procedure of the Arbitration will be governed by the provisions **Arbitration Act 1996** as amended as rules framed there under.

18)No other work to be carried out at the Hospital except on requisition in writing signed by the Dean ESIC Hospital, K.K.Nagar, Chennai-78 or any officer authorized by him/her in writing to do so. The contract should not be sublet without the prior written permission of the Dean.

19) Bidders are free to quote for items. The tender documents submitted should be stitched/ tagged neatly and ensure no unstitched leaf inside the cover. The demand draft for cost of application and EMD, are to be kept in a separate cover and should be enclosed along with tender documents.

20) **Payment Terms:** No advance amount will be paid to suppliers. The Bill amount would be paid by ESIC Hospital,Chennai after successful completion of Purchase.

21) **Termination By default:**

The ESIC Hospital Chennai may, without prejudice to any other remedy for breach of contract, by written notice of default sent to supplier, terminate the Contract in whole or part:

- ❖ If the Supplier fails to provide goods/services/rectification of the fault within the time period specified in the contract or any extension thereof granted by the ESIC Hospital Chennai.
- ❖ If the Supplier fails to perform any other obligations under the Contract.

22) The bidder is expected to examine all instructions, formats, terms & conditions, & scope of Purchase in the bid document. Failure to furnish all information required as per bid document or submission of bid which is not substantially responsive to the bid document in every respect may result in rejection of bid. In respect of interpretation/clarification of this bid document and in respect of any matter relating to this bid document, the decision of ESIC Hospital- Chennai will be final.

23)**Blacklisting:** Company/Firm blacklisted by Govt./PSU/Corporate organization are not eligible to Bid. If at any stage of bidding process or during the currency of contract, such information comes to knowledge of ESIC, the ESIC shall have right to reject the bid and forfeit the EMD or terminate the contract, as the case may be, without any compensation to the bidder.

24)**Force Majeure :** If, at any time, during the continuance of the agreement, the performance in whole or in any part by either party of obligation under the agreement shall be prevented or delayed by reasons of any war, hostile acts of the enemy, civil commotion, subrogate, fire, floods, earthquakes, explosions, epidemics, strikes and quarantine restrictions by acts of God (herein after referred to as eventualities) then provided notice of the happening of any such eventualities is given by either party to the other within two days from the date of occurrence thereon, neither party shall, by reason of such eventualities be entitled to terminate this contract agreement nor shall either party have any claim of damages against the other in respect of such non-performance or delay in performance. Performance of the contract agreement shall, however be resumed as soon as practicable after such eventuality has come to an end.

SCOPE OF WORK

1. Vendor should engage in High Pressure Testing, Painting, Refiling and Fixing of damaged parts for A-Water Type, B&C Co2 Type and ABC Dry Chemical Powder (DCP) Type fire extinguishers.
2. Vendor should give valid test certificate for chemicals, powders used in the fire extinguisher.
3. Vendor should give original Hydraulic Pressure (HP) test certificate of cylinder along with refilling test certificate. HP Testing should be done as per **IS 2190:2010**.The vendor/contractor will follow BIS 2190:2010 for refilling of fire extinguishers. If fire extinguishers fail in hydraulic testing or non-useable then it will be replaced by new one after getting approval by Dean.
4. All conventional type fire extinguishers will be refilled at the hospital campus only (except Co2 type fire extinguisher). Vendor/contractor will not carry any fire extinguisher without permission of concerned department.
5. All fire extinguishers must be discharged/emptied before refilling of fire extinguishers. The demonstration of fire extinguishers will be given to staff members of branches and offices also.
6. After refilling ensure that all joints are fully tightened and nozzle, vent hole is free of dust/dirt.
7. Proper cleaning of interior and exterior of fire extinguisher, polish the painted portion with wax polish, the brass/gun metal parts with metal polish, chromium plated parts with silver polish and plastic components to be thoroughly washed with soap solution and sun dried.
8. Ensure Operating instructions of fire extinguishers are legible and facing outward and in good visible condition.

9. After refilling paste inspection card to the body of the extinguishers indicating the serial number, date of refilling, next due date for refilling, due date for hydraulic testing etc
10. Refilling of fire extinguishers at ESIC Hospital, Chennai must confirm to performance and construction specifications as laid down **IS 15683:2006** as amended from time to time by BIS.
11. Spares if replaced during refilling should be available for at least 10 years.
12. The offer must include **warranty of 2 years** from the date of refill of fire Extinguisher. Supplier shall be fully responsible for the manufacturer's warranty in respect of proper design, quality and workmanship of all equipment, accessories, etc., covered by the offer. The supplier must warrant all equipment, accessories, spare parts etc., against any manufacturing defects during the warranty period. During the warranty period the supplier shall maintain the equipment and repair / replace all the defective components at the installed site at no additional charge of whatsoever nature shall not be claimed.
13. Contract will be for 2 years wherein fire extinguisher will be refilled once with a warranty of 2 years and serviced once 6 months during the second year period.

Details of Fire Extinguisher to be refilled is mentioned below:

S. No	Type of Fire Extinguisher	No of Units
1	A-Water Type	27
2	B & C-Co2 Type- 4.5 k.g	24
3	B & C- Co2 Type – 2 k.g	1
4	ABC DCP Type-2 k.g	2
5	ABC DCP Type – 6 k.g	17

UNDERTAKING REGARDING BLACKLISTING

It is hereby certified that, I/we _____
are not blacklisted by Govt. of India & its undertaking as on date. The Firm will
immediately inform to Client (ESIC Hospital, K.K Nagar, Chennai) in case of
any change in the situation any time here in after.

Place: _____

Date: __/__/____

Signature of Authorized Signatory

Name: _____

Designation _____

Seal:

PRE-RECEIPT

Received on amount of Rs..... vide cheque
No..... dated..... from ESI Corporation towards refund of
EMD amount.

(SIGNATURE &SEAL)

ANNEXURE – II**TENDER APPLICATION FORM**

S.No.	PARTICULARS	DETAILS
1	Name of the Firm	
2	Full Address	
3	Telephone No.	
4	Telex / Fax No.	
5	Date of Establishment of Firm	
6	Is your firm registered under	
	a Indian Factories Act	
	b Companies Act	
	c Any other Act	
7	Name & address of the Bankers stating the name in which the Account stands	
8	Are you on the list of approved contractors of any other authority (if so, please give details)	
9	Give details of any Government contract executed during the last 12 months	
10	Are you a small scale industry registered with the appropriate authority?	
11	Are your products certified by ISI? If so furnish details	
12	Any other information which you consider necessary to furnish	

UNDERTAKING

- a) I, the undersigned certify that I have gone through the terms and condition mentioned in the tender document and undertake to comply with them.
- b) The rates quoted by me are valid and binding upon me for the entire period of contract and it is certified that the rates quoted here are the lowest quoted for any other institution/hospital in India.
- c) The Earnest Money of **Rs...../-** to be deposited by me has been enclosed Demand Draft No. _____ Dt. _____ drawn on _____
- d) I/We give the rights to Dean to forfeit the Earnest Money/Security money deposit by me/us if any delay or unsatisfactory service occur on my/agent's part or fail to execute the work within the appointed firms of desired quality.
- e) I hereby undertake to execute the work as per direction given in the tender document/work order within stipulated period.

Date:

Signature of the Tenderer:

Place:

Full Name:

Designation:

(Office seal of the tender)

ANNEXURE III

DECLARATION FORM

We.....having our office at.....do declare that we have carefully read all the conditions of Tender for the work of **“Refilling of 71 No’s of fire extinguisher”atESIC Hospital, K.K. Nagar, Chennai.**

We further declare that wepossesses valid license bearing No..... valid up to.....

We further declare that the rates quoted here are not higher than that quoted to any other institute.

DATE:

SIGNATURE:

SEAL:

NAME & ADDRESS:

ANNEXURE IV

BANK DETAILS OF THE COMPANY

From

To

**THE DEAN,
ESIC HOSPITAL,
K.K.NAGAR,
CHENNAI - 600 078.**

Sir,

Sub: Request for refund of EMD Amount – Reg.

With reference to your advertisement dated _____, we have submitted tender for _____. In case we are not successful bidder, we request you to kindly refund the EMD amount of Rs..... The amount may be kindly be sent through RTGS/ ECS in favor of _____

Beneficiary's Name :
Account No. :
A/C Savings Current :
IFSC Code No. :
Bank Name :
Branch Name & Address :

Yours faithfully

(SIGNATURE & SEAL

ANNEXURE V

Price Bid

TENDER FOR “Refilling of 71 No’s of fire extinguisher AT ESIC HOSPITAL, K.K.NAGAR CHENNAI – 78”

Name and address of the Tenderer:

Telephone No:

Mobile No:

E-mail ID of Tenderer:

Earnest Money Deposit:

DD No. _____ Dated _____ issued by _____ Bank.

PAN No/TAN No.:

License No.:

Date of Issue and Validity:

I/We _____ hereby offer to the **“Refilling of 71 No’s of fire extinguisher, K.K.NAGAR CHENNAI – 78 ON DAILY BASIS”** as indicated in the Tender document at the rate given below and agree to hold this offer open till 3 months from the date of contract, and for further period if extended.

S. No	Type of Fire Extinguisher	Qty	Rate Per unit	Taxes(if Any)	TOTAL AMOUNT PER UNIT (Incl. of Taxes)
1	A-Water Type	27			
2	B & C-Co2 Type- 4.5 k.g	24			
3	B & C- Co2 Type – 2 k.g	1			
4	ABC DCP Type-2 k.g	2			
5	ABC DCP Type –6 k.g	17			

Note:

1. Original to be submitted Blank in Technical Bid, duly signed and stamped. In Price Bid, photocopy of the same is to be submitted, duly filled, signed and stamped.
2. I/We _____ have gone through the terms & conditions as stipulated in the tender enquiry document and confirm to accept and abide the same.
3. No other charges would be payable by the Institute.

Signature of Tenderer with Date & Stamp