



ESIC MEDICAL COLLEGE & HOSPITAL

कर्मचारीराज्यबीमानिगम

(श्रमएवंरोजगारमंत्रालय, भारतसरकार)

E.S.I. CORPORATION

(Ministry of Labour & Employment, Govt. of India)

Ashok Pillar Road, K. K. Nagar, Chennai-600 078.

(आई.एस.ओ.9001-2015प्रमाणित/ISO 9001-2015 Certified)



चिन्ता से मुक्ति

कार्यालय/Office : 044- 24748959
फैक्स/Fax : 044- 24742825

ई-मेल/Email: deanesipgimsr@gmail.com
वेबसाइट/Website: www.esipgimsrchennai.org

512-W-17-1-C&M-BMW-2018-19

Date:11/10/2018

LIMITED TENDER NOTICE

To

1. M/S G.J.Multiclave India Pvt Ltd,
37/20 Teachers Colony,
Kamarajar Avenue,
Adyar, Chennai-20.

2. M/S Tamilnadu Waste Management Ltd,
Level 4 Diamond Dune, No.323,
Poonamallee High Road,
Chennai-29.

Sub: Limited tender under double bid system for “Disposal of Bio-Medical Waste at ESIC Hospital, K.K. Nagar, chennai – 78 on daily basis” for the period of two years.

Sealed (two bid system) tenders are invited from the above two firms / agencies that are having experience in similar nature for the following work.

LAST DATE FOR RECEIPT OF TENDER	DATE AND TIME FOR OPENING OF TENDER
01/11/2018 - 11.00 A.M.	01/11/2018 - 11.30 A.M.

If due date of opening is unscheduled holiday, tender will be opened on the next working day at the same time and place Dean reserves the right to reject any tender or all without assigning any reason(s) thereof. The tender document can be downloaded from our website www.esichennai.org. For any query/clarification, vendor may call/visit ESIC Hospital, C&M Branch (044-24897785), K.K Nagar, Chennai-78 before quoting for the tender.

Sd/-

DEAN



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Date:11/10/2018

Tender Notice – 002

From

**THE DEAN
ESIC HOSPITAL,
ASHOK PILLAR ROAD,
K.K. NAGAR,
CHENNAI – 78.**

Sir,

Sub: Invitation to tender for “**Disposal of Bio-Medical Waste at ESIC Hospital, K.K. Nagar, Chennai – 78 on daily basis**”– Reg.

The Dean, ESIC Hospital, Ashok Pillar Road, K.K.Nagar, Chennai-78, invites tender for “**Disposal of Bio-Medical Waste at ESIC Hospital, K.K. Nagar, Chennai – 78 on daily basis**” for the period of two years.

Tenderer are requested to submit the requisite information / documents as per the following annexure:-

- Annexure I (General tender terms & conditions)
- Annexure II (Special terms & conditions)
- Annexure III (Tender application form)
- Annexure IV (Declaration form)
- Annexure V (Bank details of the firm)
- Annexure VI (Price bid)

TENDER DOCUMENT

S.No.	DESCRIPTIONS	DETAILS
1	Name of work	“Disposal of Bio-Medical Waste at ESIC Hospital, K.K. Nagar, Chennai – 78 on daily basis”
2	Period of contract	Two Years (24 Months)
3	Earnest Money Deposit	Rs.10,000/- (Ten thousand only) through Demand Draft in favor of “ESI Fund Account No.1” , payable at Chennai
4	Minimum Eligibility Criteria	EMD in the form of Bank DD for Rs.10,000/-
		Copy of ESI, EPF & GST Registration.
		Copy of Latest Income Tax certificate.
		Copies of Annual Income Tax Return, Balance Sheet and P&L of Last 3 Financial years.
		Affidavit on Non-Judicial Stamp paper that the agency/company is not Blacklisted by any Govt. / private organization as required in tender document.
		Certificate of incorporation/ Registration of Firm, Certificate/Memorandum and articles of Association/ Partnership Deed/ Proprietorship Deed/ Declaration of Proprietorship etc.
		Experience certificate for 3 years as required in the tender document.
		Satisfactory experience certificate of similar work.
5	Technical Eligibility	The tenderer should have a minimum of three years’ experience as on date of opening of tender.
6	Performance Security	10% of Contract Value in form of Bank Guarantee or Demand Draft in favor of “ESI Fund Account No.1” , payable at Chennai.

Yours Faithfully

DEAN

GENERAL TERMS AND CONDITIONS

1. **SCOPE OF WORK:** This work involves Disposal of Bio-Medical Waste on daily basis according to Bio-Medical Waste Management Act 2016 for ESIC Hospital, K.K.Nagar, Chennai which is a 460 bedded hospital.
2. **ELIGIBILITY:** The Tenderer should have at least 3 years' experience in required field as on date of opening of tender. Documentary evidence to be submitted in support thereof with the tender along with their address & contact number.
3. **PERIOD OF CONTRACT:** The contract shall be for a period of Two years.
4. **RESPONSIBILITY FOR EXECUTING CONTRACT:** The contractor is to be entirely responsible for the execution of the contract in all respects in accordance with the terms and conditions as specified in the acceptance of tender.
5. The contractor shall not sublet transfer or assign the contract to any part thereof without the written permission of the Dean. In the event of the contractor contravening this condition, Dean is entitled to place the contract elsewhere on the contractors account at his risk of cost and the contractor shall be liable for any loss or damage, which the Dean, ESIC Hospital, K.K.Nagar, Chennai, may sustain in consequence or arising out of such replacing of the contract.
6. **EARNEST MONEY DEPOSIT:** The Tenderer shall have to deposit **Rs.10,000/-** as earnest money with their tender, failing which the tender is liable to be rejected. The earnest money is to be paid by Demand Draft drawn in favor of **“ESI Fund Account No.1”**, payable at Chennai. **NO CHEQUE WILL BE ACCEPTED.** In the event of the withdrawal / revocation of tenders before the date specified for acceptance, the earnest money shall stands forfeited.
7. **SECURITY DEPOSIT:** The successful tenderer should remit **10% of the total contract value** in the form of **Bank Guarantee** or **Demand Draft** drawn in favor of **“ESI Fund Account No.1”**, payable at Chennai valid within 15 days from the award of contract. Security Deposit shall be kept valid for a period of 60 days beyond completion of all the contractual obligations in the prescribed format. The security deposit can be forfeited by order of this Institute in the event of any breach or negligence or non-observance of any condition of contract or for unsatisfactory performance or non –

observance of any condition of the contract. Performance Security will be discharged after completion of contractor's performance obligations under the contract.

8. The tenderer should have registered with GST / other statutory document as applicable and produce attested copies of such certificates along with the tender papers, failing which the tender shall liable to be rejected
9. **ASSISTANCE TO CONTRACTOR:** The Tenderer shall not be entitled to assistance either, in the supply of raw materials required for the fulfillment of the contract or in the securing of transport facilities.
10. The Tenderer should have a permanent place of business in Chennai and the complete Postal Address, Telephone / Mobile / Fax / E-mail address, etc. should be provided, while submitting the completed tender form.
11. In the event of any violation of laws, rules, statutory provisions by the contractor, this will amount to breach of contract and in such case, the hospital will have the right for terminating the contract, forthwith, without giving any notice or assigning any reason.
12. **VALIDITY OF CONTRACT:** The contract, if awarded, shall be initially for two years from the date of award subject to continuous satisfactory performance. However, on failure on any aspect by the contractor, the hospital will have the right to terminate the contract forthwith in addition to forfeiting the performance security amount deposited by the contractor and initiating administrative actions for black listing, etc. solely at the discretion of the hospital authority. This period of one year can be further extended to a maximum of one more year, at the sole discretion of the hospital without prejudice to any other right of the hospital.
13. The rate shall be quoted for items mentioned in Annexure-VI inclusive of all taxes. The rate once accepted by the hospital shall remain unaltered throughout the period of contract, including any extended period.
14. Payment shall be made every month after submission of original invoice & certification from the Infection Control officer.
15. **PENALTY:** The contractor shall be responsible for disposal of Bio-Medical Waste in the premises of ESIC Hospital, Chennai daily or within the maximum time of 48 hrs. A penalty of about **10% of work value** will be imposed if there is delay in delivering the

- service, which will be recovered from contractor's bill for unsatisfactory performance of work, as determined by the Dean. The decision of Dean will be final in this regard.
16. The bidder shall provide a list of major Government and Private Institutions where its relevant bid item has been supplied during last one year.
 17. Dean, ESIC Hospital K.K.Nagar, Chennai, does not pledge himself to accept the lowest or any tender and reserve to himself the right of accepting the tender as a whole and selected bidder shall execute the work at the rate quoted by him.
 18. In case any difference or dispute arise in connection with this tender, all legal proceedings relating to the matter shall be instituted in the court within the jurisdiction of the Chennai.
 19. Any attempt on the part of the tenderer or their agents to influence the departments in their favor by personal canvassing with the officers concerned will disqualify the tenders.
 20. Tenderer should be prepared to accept orders subject to the penalty clause for forfeiture of security deposit in the event of default in transportation or failure to disposal within the stipulated period.
 21. The Contractor should be willing to render their assistance round the clock including holidays/to be able to contact them at any time in case of emergencies.
 22. Tenders will be opened at Dean's Cell, ESIC Hospital, K.K.Nagar, Chennai-78, on the stipulated date and time in the presence of the tenderers / representatives who choose to be present.

PROCEDURE FOR SUBMISSION OF TENDERS /BIDS:

The tender should be submitted in **“TWO BID SYSTEM”**

The bids prepared by the bidder shall comprise of (a) Technical Bid and (b) Financial Bid:

(a) Technical Bid: To qualify in the Technical Bid the firm should have the minimum eligibility criteria as under and the firm in this regard must submit the following documents in support of their eligibility criteria: -

☞ Demand Draft for **Rs.10,000/-** from any nationalized bank drawn in favor of The **“ESI Fund Account No.1”**, payable at Chennai towards EMD, which is refundable to the unsuccessful bidder.

☞ Duly filled format of Technical Bid as per Annexure –I.

☞ Copy of constitution or legal status of the bidder manufacturer / Sole proprietorship / firm / agency etc.

☞ Copy of Income Tax Return Acknowledgement for last Three years.

☞ Copy of PAN Card.

☞ Copy of GST registration.

☞ Details of clients where similar services are presently provided by the tenderer separately for govt. and private clients.

☞ The bidder must have adequate experience of execution of similar work in Govt. offices/ PSUs / Autonomous Bodies and other similar organizations. Necessary supporting documents like work orders, work completion certificate, payment certificate etc. for last three years to this effect must be submitted along with the offer.

☞ The tenderer should be duly signed in all pages of copy of the tender conditions.

(b) Price (Financial) Bid is to be submitted in **SEPARATE** sealed envelopes, super scribed with the wordings “**PRICE (FINANCIAL) BID**”. This should be followed meticulously failing which the tender is liable to be cancelled.

☞ Both the Technical Bid envelope and the Price (Financial) Bid envelope, prepared as above, are to be kept in a larger single envelope super-scribed with “ **Disposal of Bio-Medical Waste on daily basis**” so as to give a double cover protection.

☞ The rate shall be quoted for items mentioned in Annexure-VI inclusive of all taxes. The rate once accepted by the hospital shall remain unaltered throughout the period of contract, including any extended period.

☞ The outer cover should also be sealed and addressed to the Dean in the address mentioned hereinbefore.

Signature with Date & Seal of the company

DEAN

SPECIAL TERMS & CONDITIONS**1. QUALIFICATION:**

- The tenderer should be a **Government approved agency** registered with the concerned State Authority i.e, **Tamilnadu Pollution Control Board**, The tenderer will have to submit the following **documents duly self-attested**.
- Photocopy of the Valid License for the disposal of Bio-medical waste from hospitals as per Bio-medical waste Management Rules 2016, Government of India under Environmental Protection Act 1986 from Tamilnadu Pollution Control Board.
- The agency must have set up a Common off-site Bio-medical waste treatment facility for Chennai in accordance with the standards prescribed in the Biomedical Waste Management rules 2016 by Government of India.

2. BIO-MEDICAL WASTE:

- ESIC Hospital, K.K. Nagar Chennai – 78 is a 460 bedded multi super-specialty hospital engaged in the services of providing various types of healthcare treatment facilities to its beneficiaries and generates biomedical waste as defined under Bio-medical waste management rules 2016 Govt. of India/ Government of Tamilnadu.
- The hospital will segregate the Bio-Medical Wastes as per guidelines, inside the campus, store such segregated wastes in designated color coded containers/bags prior to collection, transportation, treatment and final disposal by the agency.
- The hospital will also label the containers / bags as per guidelines.
- The approved agency shall collect the Bio-medical wastes from the hospital on daily basis at a specified time to suit the convenience of the collection mechanism.
- The agency should make arrangements for collection, transportation, treatment and final disposal of such Bio-medical waste as per norms of Tamilnadu Pollution Control Board.

- The hospital will permit only duly authorized persons with valid Identity Card issued by the agency during mutually agreed time to inspect and collect the waste from the storage premises meant for the same.
- The agency should maintain proper records of the details of the Bio-medical waste collected and also acknowledge the amount of waste handed over and other relevant details in the Hospital Records and registers.

3. ACCEPTANCE OF THE TENDER:

- The criteria for awarding contract will be fulfillment of Technical conditions as well as offering of the lowest rates quoted per kg of biomedical waste.
- Acceptance of the tender of the technically qualified tenderer will normally be on the basis of minimum rate per kg of biomedical waste quoted by the tenderer. The supplier will be paid taxes as applicable.

4. AGREEMENT:

- The successful tenderer would be required to execute contract for Bio-Medical Waste Management as per Government rule with the Dean ESIC Medical College & Hospital, KK Nagar, Chennai – 78 **on Non-judicial Stamp Paper(s) worth Rs100/- each** and the cost of the same will be borne by the Tenderer only. The terms & conditions of the tender will be part and parcel of the agreement. This agreement will conclude the contract and be enforceable in law.

5. RESPONSIBILITY OF THE AGENCY:

- The contact person should be available round the clock over phone.
- All the representatives of the agency should be issued valid identity card.
- While it is the responsibility of ESIC Hospital to segregate, label and store the Bio-medical waste, subsequent collection, transport and final disposal of all the Bio-medical wastes as per government guidelines, the entire responsibility lies with the agency only. ESIC will not be responsible for any consequences arising out of deficiency from the point of collection.

- The licenses and other relevant documents should be periodically renewed as and when required during the entire contract period. It is subject to verification by the Dean if he so desires.
- The collection of wastes should be on daily basis including holidays. All the guidelines by the government departments should be strictly complied with. The Successful Tenderer shall also provide the name and mobile number of a key person, who can be contacted at any time, even beyond the office hours on holidays. The person should be capable of making arrangement for disposal even on short notice to ESIC Hospital, K.K.Nagar, Chennai.
- The motor vehicles used for the transport of the biomedical waste should also have the mandatory clearance from the appropriate authorities apart from the Motor Vehicle Inspector.
- Relevant records should be maintained and the agency should also cooperate with the hospital authorities in maintaining the relevant registers for biomedical waste in the hospital.
- The Agency should impart appropriate training to its own representatives in handling the biomedical waste. Also training regarding safety measures in handling of biomedical waste should be given to personnel handling such wastes including housekeeping staff of ESIC hospital.
- No article should be supplied to the hospital except on requisition in writing signed by the Dean or by an officer authorized by him/her in writing to do so.

6. INSPECTION OF THE PREMISES:

- The Dean or his/her authorized representative reserves the right to inspect the off-site premises and disposal methods as and when he/she desires.

ANNEXURE – III**TENDER APPLICATION FORM**

S.No.	PARTICULARS	DETAILS
1	Name of the Firm	
2	Full Address	
3	Telephone No.	
4	Telex / Fax No.	
5	Date of Establishment of Firm	
6	Is your firm registered under	
	a Indian Factories Act	
	b Companies Act	
	c Any other Act	
7	Name & address of the Bankers stating the name in which the Account stands	
8	Are you on the list of approved contractors of any other authority (if so, please give details)	
9	Give details of any Government contract executed during the last 12 months	
10	List of private hospital for which you are undertaking similar works	
11	Any other information which you consider necessary to furnish	

UNDERTAKING

- a) I, _____ the undersigned certify that I have gone through the terms and condition mentioned in the tender document and undertake to comply with them.
- b) The rates quoted by me are valid and binding upon me for the entire period of contract and it is certified that the rates quoted and the lowest quoted for any other institution/hospital in India.
- c) The Earnest Money of **Rs.10,000/-** to be deposited by me has been enclosed Demand Draft No. _____ Dt. _____ drawn on _____
- d) I/We give the rights to Dean to forfeit the Earnest Money/Security money deposit by me/us if any delay occur on my/agent's part or fail to supply the articles within the appointed firms of desired quality.
- e) I hereby undertake to supply the items as per direction given in the tender document/supply order within stipulated period.
- f) I shall be vacating any space that may be proved to me by the hospital authority to carry cut the job or otherwise, before I put up the last bill of the contract period for payment.

Date:

Signature of the tenderer:

Place:

Full Name:

Designation:

Office seal of the tender:

Proforma-1
(On Agency's Letter head)

(Part of Technical Bid)
Quality Clause

(Undertaking)

- We undertake to maintain the best quality of services in Biomedical Waste disposal, as per terms and conditions if awarded with the contract.
- We also confirm that all the rules and guidelines issued by the Government of India and Government of Tamilnadu (Pollution control board) in this regard will be strictly complied with during the entire contract period.
- In case of any deviation from this, we are liable for any legal action taken appropriately by the competent authority.

**Signature of Tenderer with Date &
Stamp**

Proforma-2
(On Non-Judicial stamp paper of Rs 10/-)
(Part of Technical Bid)
UNDERTAKING

1. I, the undersigned certify that I have gone through the terms and condition mentioned in the tender document and undertake to comply with them.
2. The rates quoted by me are valid and binding upon me for the entire period of contract and it is certified that the rates quoted are the lowest quoted for other institution/ hospital in India.
3. There is no vigilance/CBI case or court case pending against the firm.
4. I hereby undertake to execute the work orders as per directions given in the tender document within the stipulated period.
5. The firm is in business for last two consecutive years as on opening of the tender holding valid license issued by the Tamilnadu Pollution Control Board for executing the works related to Biomedical Waste Management as Bio-Medical Waste Management Rules 2016 Government Of India. Further we ensure that the license of the firm will be remain valid till the end of the contract.
6. The firm has not been blacklisted by any organization during last five years.

If the information submitted in this tender is found incorrect/false at any time the tender is liable to be rejected.

Date:

Place:

Signature of the Tenderer

Full Name:

Designation:

(Office Seal of the Tenderer)

DECLARATION FORM

- We.....having our office at.....do declare that we have carefully read all the conditions of Tender for the abide by all the conditions set forth therein by the Dean, ESIC Hospital , K.K.Nagar, Chennai 78.
- We further declare that we.....possess valid license bearing No.....valid up to.....

DATE:

SIGNATURE:

SEAL:

NAME & ADDRESS:

BANK DETAILS OF THE COMPANY

From

To

**THE DEAN,
ESIC HOSPITAL,
K.K.NAGAR,
CHENNAI - 600 078.**

Sir,

Sub: Request for refund of EMD Amount – **Reg.**

With reference to your advertisement dated _____, we have submitted tender for _____. In case we are not successful bidder, we request you to kindly refund the EMD amount of Rs. _____. The amount may be kindly be sent through RTGS/ ECS in favor of _____

Beneficiary's Name :

Bank Name :

Branch Name & Address :

Account No. :
A/C Type :
IFSC Code No. :
MICR Code :

Yours faithfully

(SIGNATURE & SEAL)

PRE-RECEIPT

Received on amount of Rs..... vide cheque
No..... dated..... from ESI Corporation towards refund of EMD
amount.

(SIGNATURE &SEAL)

PRICE BID**TENDER FOR “DISPOSAL OF BIO-MEDICAL WASTE AT ESIC HOSPITAL,
K.K.NAGAR CHENNAI – 78 ON DAILY BASIS”**

Name and address of the Tenderer:

Telephone No:

Mobile No:

E-mail ID of Tenderer:

Earnest Money Deposit:

DD No. _____ Dated _____ issued by _____ Bank.

PAN No/TAN No.:

License No.:

Date of Issue and Validity:

I/We _____ hereby offer to the **“DISPOSAL OF BIO-MEDICAL WASTE AT ESIC HOSPITAL, K.K.NAGAR CHENNAI – 78 ON DAILY BASIS”** as indicated in the Tender document at the rate given below and agree to hold this offer open till 3 months from the date of contract, and for further period if extended.

FINANCIAL BID

S.No.	DESCRIPTION OF WORK	RATE In Rs. (Per Kg.)	TAXES	TOTAL AMOUNT (Incl. of Taxes)
1	Disposal of bio medical waste including Collection, Transporation, Treatment & disposal of Bio- Medical Waste generated in the ESIC Hospital, K.K.Nagar, Chennai-78 As per Tamilnadu Pollution Control Board Norms of Bio-Medical Waste (management and Handling) Rules 1998 and its amendments If any in force.			

1. Original to be submitted Blank in Technical Bid, duly signed and stamped. In Price Bid, photocopy of the same is to be submitted, duly filled, signed and stamped.
- 2.I/We _____ have gone through the terms & conditions as stipulated in the tender enquiry document and confirm to accept and abide the same.
- 3.No other charges would be payable by the Institute.

Signature of Tenderer with Date & Stamp