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ESI PGIMSR AND MODEL HOSPITAL
EMPLOYEES' STATE INSURANCE CORPORATION
(ISO 9001-2008 Certified)
KKNAGAR ASHOK PILLAR ROAD
CHENNAI – 600 078



RECRUITMENT OF NURSING AND PARAMEDICAL POSTS IN VARIOUS CATEGORIES LOCATED AT ESI PGIMSR MODEL HOSPITAL,CHENNAI, ESIC HOSPITAL, TIRUNELVELI AND ESI MEDICAL COLLEGE HOSPITAL, COIMBATORE IN THE STATE OF TAMIL NADU

Employees' State Insurance Corporation is a statutory body constituted under an Act of Parliament (ESI Act, 1948) and administers the ESI scheme under the control of Ministry of Labour and Employment, Govt of India. ESIC proposes to recruit Nursing and Paramedical posts in various categories for aforesaid PGIMSR and Hospitals **on Direct Recruitment basis. On line applications are invited for filling up the posts as under:**

A-VACANCY /RESEREVATION DETAILS

Post Code	Grade Pay	Name of the Post/ scale of pay and pay band	ESIC PGI MSR (H) CHENNAI	ESIC(H) TIRU- NEL VELI	ESI MEDICAL COLLEGE COIM- BATORE	T O T A L *	RESERVATION			
							UR	SC	ST	OBC
I	II	III	IV	V	VI	VII	UR	SC	ST	OBC
1	4600	Staff Nurse 9300-34800 PB-2	47			47* *	34	12	1	
2	4200	Medical Record Officer 9300-34800 PB 2			1	1	1			
3	2800	Pharmacist (Allopathy) 5200-20200 PB 1(Entry)	5			5	4			1
4	2800	Pharmacist (Ayurveda) 5200-20200 PB 1(Entry)	1			1	1			
5	2800	Laboratory Technician 5200-20200 PB 1			2	2	2			
6	2800	Blood Bank Technician 5200-20200 PB 1	1			1	1			
7	2800	Audiometry Technician 5200-20200 PB 1			1	1	1			
8	2800	Optometrist 5200-20200 PB 1	1			1	1			
9	2400	Plaster Technician 5200-20200 PB 1	2			2	2			

10	2400	OT Technician 5200-20200 PB 1	3			3	2	1		
11	2400	CSSR/CSSD Tech 5200-20200 PB 1	2		8	10	6	1	1	2
12	2400	M R Technician Senior 5200-20200 PB 1	1			1	1			
13	2400	Social Worker 5200-20200 PB 1	1			1	1			
14	2000	CSSR/CSSD Assistant 5200-20200 PB 1		1		1	1			
15	2000	OT Assistant 5200-20200 PB 1	2			2	2			
16	2000	Laboratory Assistant 5200-20200 PB 1	2		3	5	2	1	1	1
17	2000	Plaster Assistant 5200-20200 PB 1	3			3	3			
18	2000	Junior Radiographer 5200-20200 PB 1	5			5	3		1	1
19	1900	Dark Room Assistant 5200-20200 PB 1			1	1	1			
20	1900	M R Technician Junior 5200-20200 PB 1	3			3	3			
21	1800	Dresser 5200-20200 PB 1	4			4	4			1
22	1800	Nursing Orderly 5200-20200 PB 1	62		7	69*	41			28

Note I: * The number of vacancies advertised is likely to vary

Note II: ** Vacancies includes reservation of posts for Persons with Disabilities (PWD/PH)(Staff Nurse - 2(OL),Nursing Orderly-1(LV) and Ex-serviceman(Staff Nurse-1, Nursing Orderly-3) as per Govt of India instructions. The candidates appointed under PWD/EXSM quota will be adjusted against the vacancy of respective categories of SC/ST/OBC/Unreserved (General)

Note III: In addition to Pay admissible on first appointment as per CCS (Revised Pay) Rules, 2008 they will also be eligible for DA, HRA, PCA, Nursing Allowance, Washing Allowance and Transport Allowance as per Rules in force from time to time.

B- RELAXATION OF UPPER AGE LIMIT

Sl No	Category	Age Relaxation
1	SC /ST candidates	5 years
2	Other Backward Classes (OBC) candidates	3 years
3	Persons with Disabilities	10 years (15 years for SC/ST & 13 years for OBC)
4	Widows, divorced women and women judicially separated	Up to the age of 35 years

	from their husbands and who are not re-married	(upto 40 years for members of SCs/STs)
5	Ex-servicemen	3 years in addition to the service period rendered in the Defence services subject to a maximum of 50 years
6	Employees of ESIC Corporation, State and Central Govt services with 3 years continuous service	Up to 40 years age, 45 years for SC/ST

C- AGE, ESSENTIAL QUALIFICATION AND EXPERINCE (ELIGIBILITY CRITERIA)

Post Code	Name of the Post	Age not exceeding (Relaxable as at B above)	Educational, Technical Qualification and service experience
1	Staff Nurse	18-37 years	1. Diploma in General Nursing and Midwife or equivalent qualification for male nurse 2. Registered with Nursing Council of State/Central
2	Medical Record Officer	32 years	1. Degree from a recognized University or equivalent 2. One year Training Course in Medical Record Keeping from a Central/State Govt/AICTE recognized Institute 3. Should have working knowledge of computers
3	Pharmacist (Allopathy)	32 years	1. Degree in Pharmacy/Sr Secondary with Diploma in Pharmacy from a recognized Institution and qualified 2. Registered as Pharmacist under Pharmacy Act 1948
4	Pharmacist (Ayurvedic)	32 years	1. Matriculation or equivalent qualification from a recognized Board 2. Diploma Ayurvedic from a recognized Institution 3. Three years <u>experience</u> in Ayurvedic Pharmacy in a Recognized Institute/hospital after duly Registered under Pharmacy Act 1948
5	Lab Technician	32 years	1. Senior Secondary/10+2 or equivalent qualification 2. Diploma in MLT from an Institute recognized by the AICTE or any other statutory body authorized by the Government for the purpose 3. One year <u>experience</u> in the field of laboratory techniques
6	Blood Bank Technician	32 years	1. Degree in Science from a recognized University with two years experience in Blood Bank Lab Technician or 2. Senior Secondary/10+2 or equivalent from recognized Board with Diploma in MLT from a Central/State Govt/AICTE recognized

			Institution and 3.Two years <u>experience</u> in the field of Blood Bank Lab techniques
7	Audiometry Technician	32 years	1.B.Sc Speech and Hearing or equivalent Degree from a Central/State Govt/AICTE recognized University or Senior Secondary School Certificate with DCD(Diploma in Communication Disorders) with TWO years experience in Audiometry 2.TWO Years <u>experience</u> in handling Audiometer and hearing Aids
8	Optometrist	32 years	1.10+2/Higher Secondary from recognized Board 2.Diploma in Optometry/Orthoptics 3.Should have working knowledge of computers
9	Plaster Technician	27 years	1. 10+2 with Science subject from a recognized Board 2. TWO years experience in Plaster of Paris Techniques in an orthopaedic department of a recognized Hospital/Medical Institution
10	OT Technician	27 years	1. Senior Secondary/10+2 with Science or equivalent qualification from a recognized Board 2.Five years <u>experience</u> in OT of a recognized/registered Hospital
11	CSSR/CSSD Technician	32 years	1. Senior Secondary/10+2 or equivalent qualification from a recognized Board 2.Three years <u>experience</u> in Central Sterilisation Room of a recognized/registered Hospital
12	Medical Record Technician (Senior)	32 years	1. Graduation from a recognized University 2.Should have attended atleast six months training course as MR Technician in a Central /State Govt recognized Institution 3.Should have working knowledge of computers
13	Social Worker	32 years	1.Degree/Diploma in Social work from a Central/State Govt/AICTE recognized Institution preferably & 2.One year <u>experience</u> in family planning, social work/Health Education/Training
14	CSSR/CSSD Assistant	27 years (relaxable up to 37 years in case of Government and employees of ESI Corporation)	1. Senior Secondary/10+2 or equivalent qualification from a recognized Board 2.One year <u>experience</u> in the relevant field from a recognized/registered Hospital
15	OT Assistant	32 years (relaxable up to 37 years in	1. Senior Secondary/10+2 with Science or equivalent qualification from a recognized

		case of Government and employees of ESI Corporation)	Board 2. One year <u>experience</u> in OT of a recognized Hospital
16	Lab Assistant	32 years (relaxable up to 37 years in case of Government and employees of ESI Corporation)	1. Senior Secondary/10+2 or equivalent qualification 2. Diploma in MLT from an Institute recognized by the AICTE
17	Plaster Assistant	18-27 years	1. 10+2 or equivalent qualification from a recognized Board 2. One year <u>Experience</u> in application of Plaster in an Orthopaedic Unit/Ortho OT of a recognized/registered Hospital
18	Junior Radiographer	18-27 years	1. Matriculation or equivalent from a recognized Board 2. Two years Diploma in Radiography from a Central/State Govt/AICTE recognized institution Desirable 3. One year experience in Radiography Deptt of a recognized/Registered Hospital
19	Dark Room Assistant	27 years	1. Matriculation or equivalent qualification from a recognized Board 2. Diploma or Certificate in Radiography from a Central/State Govt/AICTE recognized Institute
20	Medical Record Technician (Junior)	18-27 years	1. 10+2 or equivalent qualification 2. Should have attended at least SIX months training course for MR Technician in a recognized Institute or 3. Should have at least six months working <u>experience</u> in the record registration and statistical section of a recognized/registered hospital specially in coding and indexing work 4. Should have working knowledge of computers
21	Dresser	Between 18-27 yrs	1. Matriculation or equivalent qualification from a recognized Board 2. Two years <u>experience</u> in application of Plasters in an Orthopaedic unit of a recognized/registered Hospital
22	Nursing Orderly	Between 18-27 yrs	1. Matriculation or equivalent from recognized Board 2. Elementary knowledge of first aid 3. One year experience in handling and dressing wounds in Govt approved/registered Nursing Home/Hospital

Note: In respect of the posts where the applicants should have Basic /working in Computer knowledge indicated as essential is supported by certificates invariably.

D- Fee and Mode of payment

Posts in the Grade pay indicated at col II of TABLE A above	Application Fee including postal charges for General and OBC Candidates
Grade Pay up to Rs.2800	Rs.125
Grade Pay above Rs.2800/ up to Rs.4600/	Rs.225

The fee is to be paid through **system generated challan on website link created by ESIC and Indian Bank** with remittance details containing invariably Branch Name, Branch Code Number, Date of deposit, Issue/transaction Number, Name of the Candidate

S No	Category	Examination Fee
1	SC/ST/Persons with Disability/Ex-Servicemen/Women candidates/ Employees of ESIC	NIL
2	All other candidates including OBC	Rs.125/Rs.225/- as above

Mode of payment

An automatic Fee remittance challan designed will flow immediately on filling up application on line and registered successfully indicating **reference number of application and challan number wherever applicable**. This fee remittance challan will have to be down loaded along with application print out and the remittance is to be made with **any CBS Branch of 'INDIAN BANK in the Country** captioned in favour of **'ESI SAVINGS FUND ACCOUNT NO 1'- FEE COLLECTION ACCOUNT**. **The copy marked ESIC has to be submitted along with the Application Form**

- Note: (i) Fee once paid will not be refunded under any circumstances
(ii) The **Fee remittance challan** must be issued after the issuing date **but before the closing date** of this advertisement.

E- MODE OF SELECTION

Only Written Test	Written Test + Interview
Staff Nurse	Medical Record Officer
Pharmacist	Medical Record Technician(Senior)
Junior Radiographer	OT Technician
Dresser	CSR/CSSD Technician
Lab Assistant	Lab Technician
OT Assistant	Blood Bank Technician
CSR Assistant	Plaster Technician
Nursing Orderly	Audiometrist
CSSR/CSSD Assistant	Optometrist
Dark Room Assistant	Medical Record Technician (Junior)
Plaster Assistant	Social worker

H – HOW TO APPLY

The details of advertisement and on line application link is available on the website of the ESIC www.esichennai.org/recruitment /Nursing and Para Medical Posts. Visit website and click recruitment

/Nursing and Para Medical posts followed by filling up of mandatory fields in the on line application with due care. After submission of application and registration download

- (i) the registered application print out and
- (ii) Fee remittance challan for payment of fees in pdf forms for Bankers acceptance wherever applicable.

The guidelines for filling application on line and forwarding are

1. The fee payment details should not be dated before 02.01.2012 and not after 07.02.2012.
2. Even if the Corporation extends the date of on line registration by few days, the valid dates of fee payment details will not be changed
3. Candidates should ensure that the fee is paid through system generated challan in Indian Bank through website link created by ESIC and Indian Bank with remittance details containing invariably Branch Name, Branch Code Number, Date of deposit, Issue/transaction Number, Name of the Candidate **and payable at Chennai**
4. The Candidate must possess a **valid email id** for any event of communication. In case candidate does not have a valid email id, he can create a new email id. This email id should be kept active and get validated during this recruitment process. Third party email ids are not permitted.
5. Candidates should make a note of the System generated Application Registration Number
6. Candidate should fill in on line the required details and SUBMIT the form on line.
7. After applying online candidates should take **two (2)** print outs of the duly filled in Computerized System Generated Application Form
8. The Photograph should be pasted at the right side corner of the box provided in the application besides affixing signature both in the box and below declaration provided invariably.
9. The candidates must retain the photo copy of the Application print out of on line application and fee remittance challan for further reference. The print out of the on line application will have to be submitted at the time of Examination /Interview if the same is called for.
10. Candidates may provide mobile phone numbers for communication purpose in addition to their e mail IDs

I - CALL LETTERS/ADMISSION SLIP FOR THE WRITTEN EXAMINATION/INTERVIEW

It will be intimated in the call letter /admission slip along with the centre/venue of the examination/interview well in advance of the date of written examination/interview. Candidates may also verify the list of eligible candidates at the website address indicated and ensure the receipt of call letter / admission slip in time. In case of non-receipt, send an email to [ms-odcchennai @ esic.nic.in](mailto:ms-odcchennai@esic.nic.in) for doing the needful or issue of duplicate call letter /admission slip forthwith

J- Last Date for Application:

Last date for the receipt of online application is 23.59 hours on 07.02.2012. The last date for the receipt of the hard copy of the application i.e the print out of the online application with fee remittance details is 5.45 PM on 14.02.2012

K- General Conditions

1. The crucial date for determining the age limit and other eligibility criteria shall be the closing date for receipt of online applications from the candidates in India **i.e.07.02.2012.**
2. Mere submission of application does not confer any right to the candidate for being called for written examination, interview or both
3. A candidate should submit only one application for one post. In case he wants to apply for more than one post then he should submit separate application form for each post
4. Those submitting applications online without ensuring that the hard copy of the print out of their online applications reach the Regional Office on or before 5.45 PM on 14.02.2012 will **not** be considered.

5. Those submitting only the hard copy of the applications without submitting the online applications will also **not** be considered.
6. Incomplete or unsigned applications or the applications received without self certified copies of mark sheets/certificate of educational qualifications, caste certificate and photographs and those received after the last date of receipt of applications will summarily be rejected without any communication to the candidate
7. Those candidates who are employed in Govt/Semi Govt/Autonomous bodies etc. should send their applications "Through Proper Channel". However they may send an advance copy of their application and other certificates and testimonials before the last date
8. Wrong declarations/submissions of false information or any other action contrary to law shall lead to cancellation of the candidature at any stage
9. On line Print out Application should be sent in a cover superscribed "Application for the post ofESIC PGIMSR/ESIC/ESI Medical College/Hospitals by Ordinary/Under Certificate of Post so as to reach on or before the stipulated date at the following address:

**The Medical Superintendent
ESI-PGIMSR & Model Hospital
Ashok Pillar Road, K.K.Nagar,
Chennai- 600 078**

Note: a. Original Documents/Certificates should not be sent with the Application Form.

The application and the other documents should be arranged in the following order (i) Application Form Print out (ii) Self attested copies of certificates/testimonials

Note: b. The Fee remittance challan should be tagged or stapled, but should not be pinned or clipped at the top of application form.

10. Candidate selected shall be liable to be posted anywhere in India as per the requirements of the Corporation.
11. The Corporation takes no responsibility for any delay in receipt or losses in postal transit of any application or communication
12. The Corporation would be free to reject any application at any stage of selection process if the candidate is found ineligible for the post for which he has applied.
13. The selection for the above posts will be on the basis of written examination, interview or both which will be conducted by the Selection Board at Chennai. However ESIC reserves the right to change the centre if need be. The results of the examination/interview shall be published in the Newspapers and on the website of the Corporation
14. No inquiry or correspondence about results of examination/interview will be entertained
15. Canvassing in any form will be disqualification
16. Disqualification also if a person (a) who has entered into or contracted a marriage with a person having a spouse living; or (b) who, having a spouse living, has entered into or contracted a marriage with any person who shall be eligible for appointment to the said posts; provided that the Director General, ESIC, may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this Regulation.

Date: 31.12.2011

**MEDICAL SUPERINTENDENT
ESI-PGIMSR & MODEL HOSPITAL,
KK NAGAR, CHENNAI-600 078**