



क्षेत्रीय कार्यालय (तमिलनाडु)
REGIONAL OFFICE (TAMILNADU)
कर्मचारी राज्य बीमा निगम
EMPLOYEES' STATE INSURANCE CORPORATION
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(आई एस ओ 9001:2008 प्रमाणित)
(ISO 9001:2008 CERTIFIED)

website : www.esichennai.org

No.51-A-22(15)-SHWW-2014-Admn.

Date: 16.7.2014
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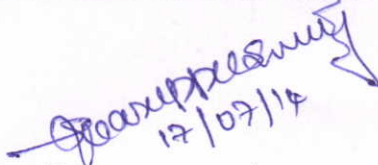
MEMORANDUM

Sub: Setting up of "Internal Complaints Committee" in connection with the Sexual Harassment of Women at workplace (Prevention, Prohibition and Redressal) Act, 2013.

In pursuance of Hqrs. Office letter No.A-12/18/1/Policy/14-SCT dated 13/03/2014 and under Section 4 of the "Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013" published in The Gazette of India (Extraordinary) dated 23/04/2013, the Regional Director has approved the constitution of "Internal Complaints Committee" consisting of the following members of ESIC Regional Office, Chennai to provide protection against sexual harassment of women at workplace and for the prevention and redressal of complaints of sexual harassment and for matters connected therewith or incidental thereto.

Sl.No.	Name of the Officer/official & Designation	Designation in the Internal Complaints Committee
1.	Smt.R.Rajeswari, Private Secretary	Presiding Officer
2.	Dr.Lakshmi Jayapal, Asst.Professor, Madras School of Social Work, Chennai.	External Member
3.	Shri S.Karuppusamy, Deputy Director	Member
4.	Smt.Vinodha Sumesh, SSO	Member
5.	Smt.M.Vallimayil, Asst	Member

The Presiding Officer and every member of the Internal Complaints Committee shall hold office for such period not exceeding three years from the date of issue of this memorandum.

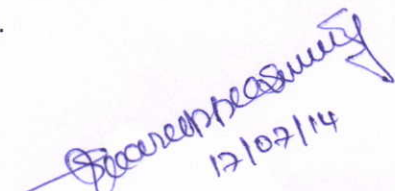

(S.Karuppusamy)
Deputy Director (Admn.)
for Regional Director

To

1. All members of "Internal Complaints Committee" with a copy of the said act for ready reference.

Copy to:

1. The Director General (SCT), Hqrs. Office, New Delhi.
2. The Director General (Vig.), Hqrs. Office, New Delhi.
3. The WCM, ESIC, Hqrs. Office, New Delhi with a request to kindly upload in the Hqrs. Office website.
4. IT Rollout Cell, Regional Office, Chennai for uploading in Regional Office, Chennai website.
5. All Branches of Regional Office, Chennai
6. All Branch Offices attached to Regional Office, Chennai
7. State Medical Commissioner, Regional Office, Chennai – 34.
8. Deputy Director, Vigilance (SZ), Regional Office, Chennai.


(S.Karuppusamy)
Deputy Director (A)
for Regional Director